

APPENDIX A

To: Human Resources

From: _____

Date: _____

Re: _____

1. Describe the program, and give the age and number of Minor participants:

2. Will Minors be housed in the residence hall?

3. List all Authorized Adults participating in this program:

4. Describe the program's emergency contact procedures and include emergency contact information:

5. Describe the program's Medical Emergency Plan (as described in the Policy):