

Employment Application

The Juilliard School is committed to a policy of equal treatment and opportunity in every aspect of its relations with its faculty, staff, students and other members of the Juilliard community, and does not discriminate on the basis of actual or perceived race, color, religion, creed, age, sex, national origin, alienage, ancestry, citizenship, sexual orientation or preference, gender identity, physical or mental disability, medical condition, predisposing genetic characteristics, marital status, partnership status, or any other basis prohibited by applicable local, state, or federal law. The School has an ongoing commitment to the principles and practices of diversity and inclusiveness throughout the community and strongly encourages applications from candidates who would enhance the diversity of the School's staff.

Please print clearly

Position Applied For _____

Department _____ Date of Application _____

Last Name _____

First Name _____ Middle Name _____

Address _____

City _____ State _____ ZIP _____

Telephone Number(s) _____

[illegible]

Have you ever applied for employment with Juilliard before? ☐ Yes ☐ No

If yes, give date and position _____

Have you ever been employed at Juilliard before? ☐ Yes ☐ No

If yes, give position and dates of employment _____

Are you legally eligible to work in the United States? ☐ Yes ☐ No

Will you now or in the future require visa sponsorship for employment at The Juilliard School?

☐ Yes ☐ No

Employment Experience

List your most recent employment first.

Employer _____

Supervisor/Contact Name and Title _____

May we contact your present employer? ☐ Yes ☐ No

Address _____

Phone _____ Email _____

Job Title When Hired _____

Job Title at Leaving _____

Employment Dates – From (Mo/Yr) _____ To (Mo/Yr) _____

Description of Duties and Responsibilities _____

Reason for Leaving _____

Employer _____

Supervisor/Contact Name and Title _____

Address _____

Phone _____ Email _____

Job Title When Hired _____

Job Title at Leaving _____

Employment Dates – From (Mo/Yr) _____ To (Mo/Yr) _____

Employment Experience (continued)

Description of Duties and Responsibilities _____

Reason for Leaving _____

Employer _____

Supervisor/Contact Name and Title _____

Address _____

Phone _____ Email _____

Job Title When Hired _____

Job Title at Leaving _____

Employment Dates – From (Mo/Yr) _____ To (Mo/Yr) _____

Description of Duties and Responsibilities _____

Reason for Leaving _____

Education

High School _____

Address _____

Course of Study _____ Graduated ☐ Yes ☐ No

Education (continued)**College/University** _____

Address _____

Major(s) _____ Overall GPA _____

Degree(s) _____ Graduated ☐ Yes ☐ No**Graduate/Professional** _____

Address _____

Major(s) _____ Overall GPA _____

Degree(s) _____ Graduated ☐ Yes ☐ No**Other Training** _____

Professional References

Please list at least three references. References should be current or former supervisors who have knowledge of your work. Recent graduates may also include professors.

Name and Title _____

Organization/Company _____

Address _____

City _____ State _____ Zip _____

Telephone _____ - _____ - _____ Years Known _____

Name and Title _____

Organization/Company _____

Address _____

City _____ State _____ Zip _____

Telephone _____ - _____ - _____ Years Known _____

Professional References (continued)

Name and Title _____

Organization/Company _____

Address _____

City _____ State _____ Zip _____

Telephone _____ - _____ - _____ Years Known _____

Please include any other information that you feel is relevant to your application, including special skills, foreign languages, and professional licenses/credentials.

Do you have any relatives currently or formerly employed by Juilliard? ☐ Yes ☐ No

If yes, please include name(s) and relationship(s) _____

I certify that all of the statements made by me on this application are true and complete to the best of my knowledge. I understand that consideration for employment is contingent upon the results of reference and background checks and that any false statements or misrepresentations on this application will be cause for rejection of my candidacy. I hereby authorize The Juilliard School to investigate the truthfulness of all statements included in this application and in my resume and other documents supplied to Juilliard in support of my application.

Signature of Applicant

Date

Reference Release Form

I authorize The Juilliard School to seek from all my previous and present schools and employers, and authorize all my previous and present schools and employers to release to The Juilliard School, any and all information pertaining to my educational and employment history.

I release, promise to hold harmless, and covenant not to sue The Juilliard School on the basis of its attempts to obtain information from my previous and present schools and employers. I release, promise to hold harmless, and covenant not to sue my previous and present schools and employers on the basis of the disclosure of information to The Juilliard School.

Name of Applicant

Signature of Applicant

Date